



## **NANS 2025 Industry Sponsored Lunch Symposia (Non-CE)**

Industry Sponsored Lunch Symposia are a unique opportunity that provides a forum for exhibitors to promote new products/services, present new research findings, or conduct product demonstrations outside of their booths in an educational environment during the North American Neuromodulation Society's Annual Meeting. Take advantage of this occasion to provide increased learning possibilities for attendees and gain additional face-to-face contact with potential buyers.

### **Eligibility**

Exhibitors with submitted exhibit contracts for the NANS Annual Meeting and in good standing with NANS are eligible to secure a time slot. Cancellation of exhibit space results in the immediate release of any assigned lunch symposium time slot.

### **Schedule**

Lunch symposia presentations are limited to 60 minutes in length. On Friday and Saturday, there will be three lunch symposia available each day and held concurrently.

#### Friday, January 31 & Saturday, February 1 – 11:30am – 1:00pm

- Set up time: 10:30am – 11:30am
- Lunch time: 11:30am – 12:00pm
- Presentation time: 12:00pm – 1:00pm

### **Fee and Payment**

Industry Supported Lunch Symposium Fee - **\$41,000**

Upon approval by NANS, an invoice will be sent to the contact listed on the application. A **50% deposit** will be required. An invoice will be sent for payment, which will be **due within 15 business days of receipt of the invoice**. All sponsorships must be paid **IN FULL** by **September 1, 2024**.

Should an exhibitor cancel their Lunch Symposia please refer to the Sponsorship Application/Contract for applicable cancellation fees.

### **Deadline**

The deadline to submit your application is **October 11, 2024**. Applications may be considered after this date if time slots remain available.

Upon approval by NANS, the date of the symposium will be confirmed by **October 25, 2024**.

### **Guidelines**

- Presentations can be product-focused and promotional in nature.
- There should be one or two speakers.
- These are non-CE events.
- Attendance will be based on first-come, first-serve.
- NANS can't guarantee that similar topics will not be scheduled concurrently.



### Location

- The Lunch Symposia will be held in 3 sections of the Pacific Ballroom on the Lower Level at the Walt Disney World Dolphin Resort.
- **NEW for 2025!** Once companies have been assigned to a date, the company with the highest priority points on that day will have first choice of which section of the ballroom they prefer. The company with the second highest priority points will choose between the other two ballroom sections.

### Set Up

- Room will be set up with:
  - Rounds of 8 for approximately 400 attendees (quantities can be adjusted upon request)
  - Riser
  - Podium on riser
  - 6'x30" Head Table on riser
  - 6'x18" Materials Table inside entrance
  - 6'x30" Tech Table in back of room
  - In Foyer – 6'x30" Table by entrance
  - In Foyer - Rope & Stanchions for attendees to line up with company sponsored logo on stanchion holder
- Audio/visual set up includes:
  - 1 - Projector
  - 1 - 9'x16' screen
  - 1 - Podium Microphone
  - 1 - Wireless Microphone
  - Speakers as needed
  - 1 - Wireless remote presenter
  - 1 - Confidence monitor (if needed)
  - 1 - Laptop (if needed)
- Two badge scanners will be provided to scan attendees. Lists of those scanned will be sent upon conclusion of the meeting from the registration company.

### Additional Costs

- Additional audio/visual equipment can be ordered if needed from the audio/visual company.
- Internet and electrical to be ordered if needed directly from the hotel.
- Food and beverage to be ordered directly from the hotel.

### Promotion by NANS

- NANS website
- Mobile App
- Program Book
- On-site signage (listing all symposia)

If information isn't submitted by the due dates provided, then inclusion in the above promotions may be excluded.

For additional opportunities to promote your event contact Conventus Media.



## **Rules and Regulations**

**Meeting Space:** Exhibitors may not contract space directly with the hotel.

**Charges for Services:** All charges for services levied by the hotel and/or vendors are solely the responsibility of the exhibitor. NANS has no responsibility or authority over any charges, including, but not limited to, room rental, food & beverage, audio/visual, internet, electric, etc. NANS will provide contact information in the approval letter. From that point forward, exhibitors will work directly with the hotel/vendors to plan the event. Please note that the hotel may require exhibitors to sign a separate contract.

**Materials and Promotion:** NANS reserves the right to review all symposia applications and promotional materials and to reject topics, formats, or materials deemed inappropriate. All industry sponsors must be listed on all printed/published materials. Exhibitors may use the NANS meeting name in their advertising and literature. Use of the NANS logo is not permitted as exhibitors will be provided with a NANS Exhibitor logo to use for advertising. All advertisements, promotions, materials for the symposia must bear the following statement: "This program is not affiliated with NANS." This statement must appear on the cover/front page of any copy, using at minimum a 10-pt. font size. NANS is not responsible for unsatisfactory attendance and/or marketing of the Symposia. It's the responsibility of the exhibitor to market the event.

**Signage/Promotion On-Site:** Signage may only be placed in a designated location determined by NANS or as determined by the hotel, only on the day of the symposium. **Signage will be allowed at the entrance to your symposium but must not exceed the roped off stanchion area in front of the applicable section of the ballroom.** Signage must be removed within 1 hour of the conclusion of the event. It is the exhibitor's responsibility to comply with NANS's policy as well as the hotel's policy concerning placement of signage. Any promotional signage, including hand-held, within the NANS meeting area including hallways, stairwells, and escalators is prohibited without NANS written approval. **ALL signage must be submitted in advance and approved by NANS. Any additional promotional items exhibitors wish to use must be approved in advance by NANS.**

**Program Content:** Program content must be relevant to NANS delegates. Approval from NANS does not constitute an endorsement of the program or its contents by NANS. The opinions presented are solely those of the speaker(s) and do not represent the opinion of NANS. NANS makes no warranty, endorsement, or recommendation regarding the safety, effectiveness, quality, or costs of such products or services. NANS reserves the right to have a NANS representative on-site to monitor the scope and content of the presentations. The exhibitor holds NANS harmless of any/all claims that may result from this presentation.

**Rules and Regulations Adherence:** Exhibitors are responsible for ensuring that all company representatives and/or agents adhere to all the rules and regulations outlined herein. Symposia found to be in violation of these guidelines shall be immediately terminated. In addition, Exhibitors found in violation of these rules and regulations risk a loss of priority points, may jeopardize future exhibiting status, risk the ability to hold future functions in conjunction with the NANS Annual Meeting, and risk the ability to attend and participate in future meetings. Exhibitor waives any right to claims of damages arising out of the enforcement of these guidelines.

**Rules & Regulations Not Covered/Indemnification:** These rules and regulations are subject to the discretion of NANS and may be amended at any time by NANS, and all amendments shall be equally binding on all parties. In the event of any amendment or addition to these rules and regulations, written notice will be given by NANS to such parties. Exhibitors shall protect, indemnify, hold harmless, and defend NANS, its officers, directors, agents, volunteers, subcontractors, employees, and/or representatives against all such claims, liabilities, losses, damages, judgments, or settlements, including reasonable attorneys' fees and costs and other expenses incurred by the indemnifying party on account of litigation; provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence of NANS, its officers, director, agents, or employees.



## **NANS 2025 Industry Sponsored Lunch Symposium Application**

**Application Deadline: October 11, 2024**

Please complete the application in its entirety. Each symposium request must be completed on separate forms.

Indicate your preferred date:

Friday, January 31, 2025:

Saturday, February 1, 2025:

Lunch Symposium – 11:30am – 1:00pm

Lunch Symposium – 11:30am – 1:00pm

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Symposium Information:

Program Title: \_\_\_\_\_

Brief Program Description (50 words or less):

Additional Notes/Requests : \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By completing and submitting this signed application, I confirm that I have read and understand the Rules and Regulations and I serve as an authorized agent of the requesting exhibitor.*

**Please submit the completed application to: Kathleen Noonan at [knoonan@conventusmedia.com](mailto:knoonan@conventusmedia.com)**