



## Non-CE Lunch Symposia

This unique opportunity provides a forum for exhibitors to promote new products/services, present new research findings, or conduct product demonstrations outside of their booths in an educational environment. Take advantage of this occasion to provide increased learning possibilities for attendees and gain additional face-to-face contact with potential buyers.

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### **Eligibility**

Exhibitors with submitted exhibit contracts for the NANS Annual Meeting and in good standing with NANS are eligible to secure a time slot. Cancellation of exhibit space results in the immediate release of any assigned lunch symposium time slot.

### **Times & Schedule**

Lunch symposia are limited to 60 minutes in length. On Friday and Saturday, there will be three lunch symposia available each day and held concurrently.

#### Friday, January 19 & Saturday, January 20

- Set up time: 11:00am – 12:00pm
- Symposia time: 12:00pm – 1:30pm
- Presentation time: 12:15pm – 1:15pm

### **Fee and Payment**

Non-CE Lunch Symposia Fee - **\$41,000**

Upon approval by NANS, an invoice will be sent to the contact listed on the application. All fees must be paid in full within **15 business days** of approval notice. These fees are **non-refundable**. Company check, wire transfer, and credit card payments will be accepted.

### **Deadline**

The deadline to submit your application is **October 6, 2023**. After this date, inclusion in publications is not guaranteed. Applications may be considered after this date if time slots remain available.

Space for each symposium will be assigned by NANS and confirmed by **October 20, 2023**.

### **Guidelines**

- Sessions should be product-focused and promotional in nature.
- There should be one or two presenters.
- These are non-CE events.
- Food and beverages are to be purchased directly from the hotel at an additional cost.

- Additional audio/visual needs, internet, electrical to be ordered separately.
- Attendance will be based on first-come, first-serve.
- 2 badge scanners will be provided.
- NANS can't guarantee that similar topics will not be scheduled concurrently.

### **Location and Configuration**

- The Lunch Symposia will be held in 3 sections of the Augustus Ballroom on the Emperors Level at the hotel.
- The room will be set up in rounds of 8 for up to 400 attendees. A podium and head table will be provided.
- Audiovisual setup includes a projector with screen, microphone, laptop, and sound system.

### **Promotion by NANS**

- Annual Meeting website
- Mobile App
- Final Program
- On-site signage

For additional opportunities to promote your event, such as our Traffic Driver Package, refer to our [Sponsorship Opportunities](#).

### **Disclaimers**

NANS is not responsible for unsatisfactory attendance and/or marketing of the Lunch Symposia. It's the responsibility of the organizer to market this event. The opinions presented at this session are solely those of the speaker and do not represent the opinion of NANS. NANS makes no warranty, endorsement, or recommendation regarding the safety, effectiveness, quality, or costs of such products or services.

NANS reserves the right to have a NANS representative on-site to monitor the scope and content of the presentations. The organizer holds NANS harmless of any/all claims that may result from this presentation.



## **Rules and Regulations**

NANS refers to the North American Neuromodulation Society; Company(ies) refers to anyone requesting lunch symposia space on behalf of a company, university, non-profit or other entity. Any companies found in violation of these rules and regulations risk a loss of priority points and the ability to attend and participate in future meetings.

- 1. Companies may not contract space directly with Caesars Palace or The LINQ Hotel.**
- 2. All charges for services levied by the hotel and/or other vendors are solely the responsibility of the company.** NANS has no responsibility or authority over any charges, including, but not limited to, room rental, food and beverage minimums, audiovisual pricing, internet charges, electric costs, etc. NANS will provide facility contact information in the approval letter. From that point forward, the company will work directly with the hotel to plan the event. Hotel will require companies to sign a separate contract.
- 3. All Symposium materials and promotion must be approved by NANS.** NANS reserves the right to review all symposium applications and promotional materials and to reject topics, formats, or materials deemed inappropriate. Program content must be relevant to NANS delegates. Approval from NANS does not constitute an endorsement of the program or its contents by NANS. All industry sponsors/supporters must be listed on all printed/published materials. Upon approval, Symposiums may use the NANS name in their advertising and literature. Use of the NANS logo is not permitted. All advertisements, promotions, materials for the symposium must bear the following statement: "This program is not affiliated with NANS." This statement must appear on the cover/front page of any copy, using at minimum a 10-pt. font size.
- 4. Your company can provide signage on-site based on the following restrictions:** Up to two signs maximum, no larger than 22" x 28". Signage may only be placed in a designated location determined by NANS or as determined by the hotel, only on the day of the symposium. Signage must be removed within 1 hour of the conclusion of the event. It is the company's responsibility to comply with NANS's policy as well as the hotel's policy concerning placement of signage. Any promotional signage, including hand-held, within the NANS meeting area including hallways, stairwells, and escalators is prohibited without NANS written approval.
- 5. Anyone involved in planning a Symposium must observe the NANS Rules and Regulations as listed.** Your company is responsible for ensuring that all company representatives and/or agents adhere to all the rules and regulations outlined herein. Violation of these rules may jeopardize future exhibiting status and/or the ability to hold future functions in conjunction with the NANS Annual Meeting. Functions found to be in violation of these guidelines shall be immediately terminated. Your company waives any right to claims of damages arising out of the enforcement of these guidelines.
- 6. All matters and questions not covered by the above guidelines are subject to the discretion of NANS.** These NANS guidelines may be amended at any time by NANS, and all amendments shall be equally binding on all parties. In the event of any amendment or addition to these guidelines, written notice will be given by NANS to such parties. Your company shall protect, indemnify, hold harmless, and defend NANS, its officers, directors, agents, volunteers, subcontractors, employees, and/or representatives against all such claims, liabilities, losses, damages, judgments, or settlements, including reasonable attorneys' fees and costs and other expenses incurred by the indemnifying party on account of litigation; provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence of NANS, its officers, director, agents, or employees.

**NANS Annual Meeting**  
**January 18-21, 2024**  
**Caesars Palace, Las Vegas**



## **NANS Non-CE Lunch Symposium Application**

**Application Deadline: October 6, 2023**

Please complete the form in its entirety. Each symposium request must be completed on separate forms. Incomplete forms will not be reviewed.

Space is assigned on a first-come, first-served basis. Please indicate your preferred date:

Friday, January 19, 2024:

Saturday, January 20, 2024:

Lunch Symposium – 12:00–1:30 pm

Lunch Symposium – 12:00–1:30 pm

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Main Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### *Symposium Information:*

Program Title: \_\_\_\_\_

Proposed Speaker 1: \_\_\_\_\_ Proposed Speaker 2: \_\_\_\_\_

Budgeted Attendance: \_\_\_\_\_

Brief Program Description (50 words or less):

Additional Notes:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By completing and submitting this signed form, I confirm that I have read and understand the NANS Lunch Symposium Rules and Regulations. I serve as an authorized agent of the requesting company.*

**Please return completed form to:**  
**Kathleen Noonan at [knoonan@conventusmedia.com](mailto:knoonan@conventusmedia.com)**