



NANS 2025 Call for Proposals Submission Guidelines

The NANS Annual Meeting is the premier forum to learn, engage, and connect with neuromodulation experts, and innovators in the field. We invite you to share your content expertise.

New this year, NANS is holding a call for education session proposals for the Annual Meeting. All proposals must be submitted via the [online proposal system](#) for consideration.

Before developing and submitting a proposal, please familiarize yourself with the submission criteria. In addition to this you can find step-by-step instructions on how to submit a proposal on the [Call for Proposals Webpage](#). **Incomplete or late submissions will not be considered. You may submit more than one proposal.**

Deadline: Tuesday, April 2, 2024, at 1:00 PM CDT

Topics and Subtopics

NANS seeks education proposals on the following topics and subtopics. You will be able to select your topics and subtopics in the proposal system. ***Please note that not all topics include subtopics.**

- Advanced Practice Provider Topics
- Advocacy/Ethics
 - Conflict of interest
 - Education
 - Diversity
 - Pediatric Neuromodulation
 - Other

- Off-label/Experimental
- Basic Science
- Brain
 - Artificial Intelligence (AI)/computer interface
 - Biomarkers and closed loop
 - Epilepsy
 - ICV drugs
 - Movement disorders
 - New indications
 - Non-invasive
 - Pain- headache, DBS for other indication
 - Pediatrics
 - Psychiatric
 - Rehabilitation
 - Other
- Peripheral Nerve
 - Headache
 - Genitourinary
 - Gastrointestinal
 - Pain
 - Postoperative Considerations
 - Systematic disorder (RA, etc.)
 - Other
- Neural Engineering
 - AI
 - Devices
 - Biointerfaces
 - Data Collection and Analysis, Remote Monitoring

- Ethics
- Neuroprosthetics
- Robotics
- Software and security
- Newer technologies
- Other
- Spine
 - Ethics
 - Pediatric
 - Pain
 - PNS Pain
 - IDDS
 - Neural engineering
 - Visceral Pain/Function
 - Spasticity
 - New indication (PD)
 - Restoration
 - Other
- Ethical and Socioeconomic Considerations
 - Underserved populations/Access
 - Conflict of interest
 - Patient and Population Education, Ethics, Bias, and Results Integrity
- Business of Medicine
 - Starting a Private Practice
 - Contract negotiation – Partnerships, Payers, and Health Systems
 - Medical/Legal Considerations
 - Documentation and Compliance
 - Practice management

- Human resources
- Accounting, Billing and Collections
- Private Equity, Joint Ventures, Capital Investments
- Other

Research and Academics

- Reading, Writing and Critical Analysis of Research
- Research in Various Practice settings
- Inspiring Research and Novel Thinking
- Patient Outcomes Measures, Statistics and Role in Practice
- Translational Research

Session Formats

The following are session formats that you may select in the proposal system. Please review the number of maximum faculty allotted per session type. Descriptions of faculty roles can be found below in the guidelines.

Breakfast Sessions: These are 60-minute educational sessions with learning opportunities that may be focused on clinical care, basic science, and more! Breakfast Sessions are typically from 7:00 AM – 8:00 AM during the meeting.

- **Total faculty members:** Up to a maximum of 6 faculty members (*this includes Primary Chair, Co-Chair, and up to four speakers*).

Concurrent Sessions: These are 90-minute educational sessions that may include a mixture of lectures, case vignettes, and round-table discussions on cutting-edge topics in the field of neuromodulation. Concurrent sessions are generally held from 10:30 AM – 12:00 PM and afternoon concurrent sessions are generally held from 4:00 PM – 5:30 PM.

- Approximately 30-minutes of these concurrent sessions will feature oral abstract presentations from the highest-ranked abstracts. These oral abstract presentations will be selected during NANS Call for Abstracts.
- **Total faculty members:** Up to a maximum of 6 faculty members (*this includes Primary Chair, Co-Chair, and up to four speakers*).

Plenary Sessions (90 Minutes): The premier NANS educational sessions you do not want to miss! Plenaries feature the latest innovations, topics in neuromodulation, and keynote lectures. Morning plenaries are generally 90-minute sessions.

- **Total faculty members:** Up to a maximum of 6 faculty members (*this includes Primary Chair, Co-Chair, and up to four speakers*).

Plenary Sessions (120 Minutes): The premier NANS educational sessions you do not want to miss! Plenaries feature the latest innovations, topics in neuromodulation, and keynote lectures. Afternoon plenaries are generally 120-minute sessions.

- **Total faculty members:** Up to a maximum of 7 faculty members (*this includes Primary Chair, Co-Chair, and up to five speakers*).

Pre-Conference (Full-Day) Courses: These are full-day courses that take place one day prior to the Annual Meeting approximately 8:00 AM – 5:00 PM (full-day). These courses encourage in-depth exploration of important topics related to neuromodulation.

- **Total faculty members:** Up to a maximum of 25 faculty members (*this includes the Primary Chair, Co-Chair, and up to 23 speakers*).

Pre-Conference (Half-Day) Courses: These are half-day courses that take place one day prior to the Annual Meeting approximately 8:00 AM – 12:00 PM (half-day). These courses encourage in-depth exploration of important topics related to neuromodulation.

- **Total faculty members:** Up to a maximum of 10 faculty members (*this includes the Primary Chair, Co-Chair, and up to 8 speakers*).

Faculty Member Roles

You will need to add faculty members to your proposal submission and assign them a role. It is strongly encouraged that you let proposed faculty members know that you are including them as faculty on your proposal that you are submitting to NANS. You are able to select multiple roles in the system. If you are a Primary Chair or Co-Chair and will give more than brief introductory remarks and moderate the session, and would like to give a presentation, then you should also select a “Speaker” role for yourself.

When selecting the faculty member's role, please note the following roles.

- **Submitter:** This role should be selected if you are an individual submitting a proposal on behalf of the Primary Chair and Co-Chair. For example, if you have an administrative staff person submitting a proposal on your behalf; or you are an SPC Track Leader submitting a proposal, but you will not be the Primary Chair

or Co-Chair on the proposal. **Please note: this role is not considered a part of the education session.**

- **Primary Chair:** The Primary Chair is the person who is the planner for the session and is the main point of contact with NANS staff. The Primary Chair is responsible for moderating the session with the Co-Chair.
- **Co-Chair:** The Co-Chair is responsible for moderating the session with the Primary Chair.
- **Speaker:** The speaker is responsible for providing a presentation in the session and participating in any panel discussion or question and answer sessions as directed by the primary chair and co-chair.

Faculty Roles and NANS Membership

Faculty roles are a benefit of NANS membership. Faculty must be members of NANS by the Annual Meeting. Non-member faculty may be considered for participation in a session if their expertise is outside the field of neuromodulation.

CME Guidelines for Education Sessions

In accordance with the [ACCME Standards for Integrity and Independence in Accredited Continuing Education](#) planners and faculty cannot be owners or employees of [ineligible companies](#) in continuing medical education activities. Please review the NANS Policy on Financial Relationships on the [Call for Proposals Webpage](#).

Components of Proposals

Please be prepared to answer the following questions about your proposal in the online system:

- **Session Proposal Title:** Provide a brief title, that is creative, yet descriptive for your session. Please use title case formatting. *(Maximum word limit: 25 words).*
- **Proposal Category:** Select your topic in the online submission system *(topics noted above in the submission guidelines).*
- **Faculty Member Roles:** Create the list of faculty members and select their role for your submission. Be prepared to provide their first name, last name, email address, and institution/organization.
- **Session Information:**
 - **Subtopic:** Select your subtopic in the online submission system. *(Please note, not all topics have subtopics).*
 - Recommended Audience(s) for your session. Select all demographics that apply in the submission system.

- **Short Description:** Please provide a brief description for your session. This information will be shared with attendees and used for marketing purposes. *(300 words or less)*.
- **Rationale for Session:** Please explain the scientific, clinical, or engineering significance of why this session is important for the annual meeting. *(200 words or less)*.
- **Peer-reviewed Journal Articles or Studies:** If there are specific peer-reviewed journal articles or studies that support the topic, please list them here with links to the source. **This is not a required question.**
- **Learning Objectives:** Provide up to three learning objectives that should describe in measurable terms what you expect participants to take away from your session. The following verbs should be avoided because it is difficult to measure whether they have been achieved: know, learn, understand, appreciate, believe, realize.
Use action words for your objectives such as list, describe, demonstrate, conduct, etc. For examples of learning objectives please see the following [resource on Bloom's Taxonomy](#).
- **Session Agenda:** You will need to download the session agenda template for your session. There are instructions for how to complete the session agenda template. **You are able to download the agenda, work offline, and upload it at a later time.** The number of presentations, presentation times, and length can be changed in the template, but must not exceed the session time.

Selection Process

The final proposal selection and session scheduling are made by the Scientific Program Committee (SPC). The SPC's primary responsibility is to determine what educational sessions will best serve the interests of NANS and the annual meeting program. The SPC may suggest modifications to proposals such as combining two proposals into one, or substitutions of faculty to a proposal.

Questions

Contact Kim Stamp, NANS Education Coordinator, at kstamp@neuromodulation.org if you have questions or points of clarification.